



**MINOR Participates:**

**How to complete the 3 training certificates and submit a background check**

# Table of Contents

Page 3 – Summary of all requirements

Page 4 - Tips and Tricks

Page 5 - Parent/Player (minor)SafeSport (SS) Training

pg. 6 – Important info for parents/guardians about SafeSport

pg. 7 – Minor Athletes who become Adult Athletes (SS)

Page 18 - Sudden Cardiac Arrest (SCA) Training and Concussion Compliance (CC) Training

Page 27 - How to Upload Certificates and submit RMA-Affinity

Thank you for participating in Washington Youth Soccer!!! You are the future of the sport!!

**As a Minor Volunteer/Coach/Referee (non-USSF certified)  
we need your assistance in creating a safe environment for everyone involved.**

- There are 4 compliance items that are required by either State or Federal law to be completed *prior* to your participation.
- Without completion your local club can not allow you participate.

Required:

1. Parent/Player (minor) SafeSport Certification
2. Concussion Certification
3. Sudden Cardiac Arrest Certification
4. Risk Management Application (RMA) approval

- A. You must complete the 3 certifications, **before** submitting your RMA
- B. Upload the 3 certificates while submitting your RMA

# Tips and Tricks

- A. If you have never submitted a minor RMA in Affinity, you must contact Affinity Customer Support. Advise them you need a Minor Admin Profile for your child. They will provide you with a username and password for a minor participant.
- B. Once you complete all 3 certificates and have your username and password for the minor-go to the background checking webpage (refer to pg. 19) to upload the certificates and complete the RMA.
- C. If they have, an expired photo/certificate uploaded and it needs to be deleted, you must contact your association/club registrar. Only your association or state administrator can delete the image.
- D. If you accidentally upload an incorrect photo/certificate, only your association or state administrator can delete the image.
- E. In the RMA Application; the Drivers License ID number, enter: MINOR and an expiration date of a year from submission.



## Minor SafeSport Training

Requires Annual  
Certification

Cost: Free

## Important information to the parents/guardians from Washington Youth Soccer:

- We believe all education is important in today's world, but that it needs to be age appropriate and delivered in an environment the parent feels is safe and sensible for their child.
- Washington Youth Soccer is required to offer SafeSport training to minors that will participate in a leadership role.
- However, participation in SafeSport training is at the consent of the parent/guardian.
- We cannot require you to provide SafeSport training to your child.
- However, they will need a SafeSport certificate to complete an RMA.
- The RMA process does not allow us to turn-off the requirement for individuals or groups.
- The player/parent training has slides/videos with topics that allows the parents to decide:
  - When and Where you will discuss SafeSport Training
  - How or if you should deliver the topics
  - What you feel your child or children is prepared to hear and discuss
- If you are 17 years old and will become 18 years old with 50% or more of the season/league remaining, Washington Youth Soccer requires the SafeSport Core training to be completed.

US Soccer Policy 212-3, 5B: The mandatory components set forth in the model policies set a minimum standard. In implementing the required policies, a Covered Organization may choose to implement a policy that is stricter than the Model Policy, if it is stricter than the mandatory policy.

*If, in implementation the required policies identified here, Covered Organizations are not in compliance with federal requirements, the organization must implement policies and procedure sufficient to meet such requirements.*

If you would like more information please reference US Soccer Policy 212-3, the SafeSport Act of 2017 or If you have additional questions contact your local club administrator or the Washington Youth Soccer Office.

## Minor Athletes who become Adult Athletes:

- player/parent training is for players on teams **with minor athletes who become adult athletes** during the season of play, specifically teams combined with minor athlete/s 15 years or younger and adult athletes.
- Athletes that are adults (18 or older) on teams with minor players 15 years or younger are required to take SafeSport Core training, prior to being placed on the roster.

US Soccer Policy 212-3, 5A: A minor athlete that reaches the age of majority may not be subject to Prevention Policies in their capacity as an athlete, and when interacting with youth participants who are 16 or older. Prevention Policies must be in effect when this age of majority athlete interacts with minor athletes 15 or young. Should a minor athlete reach the age of majority and then obtain a position that presents a potential power imbalance, such as becoming a coach, the individual is subject to athlete prevention policies. IE: an 18-year-old teammate is not necessarily subject to disciplinary action for emailing a 16-yearold teammate unless the email would violate the prohibited Conduct Policy.

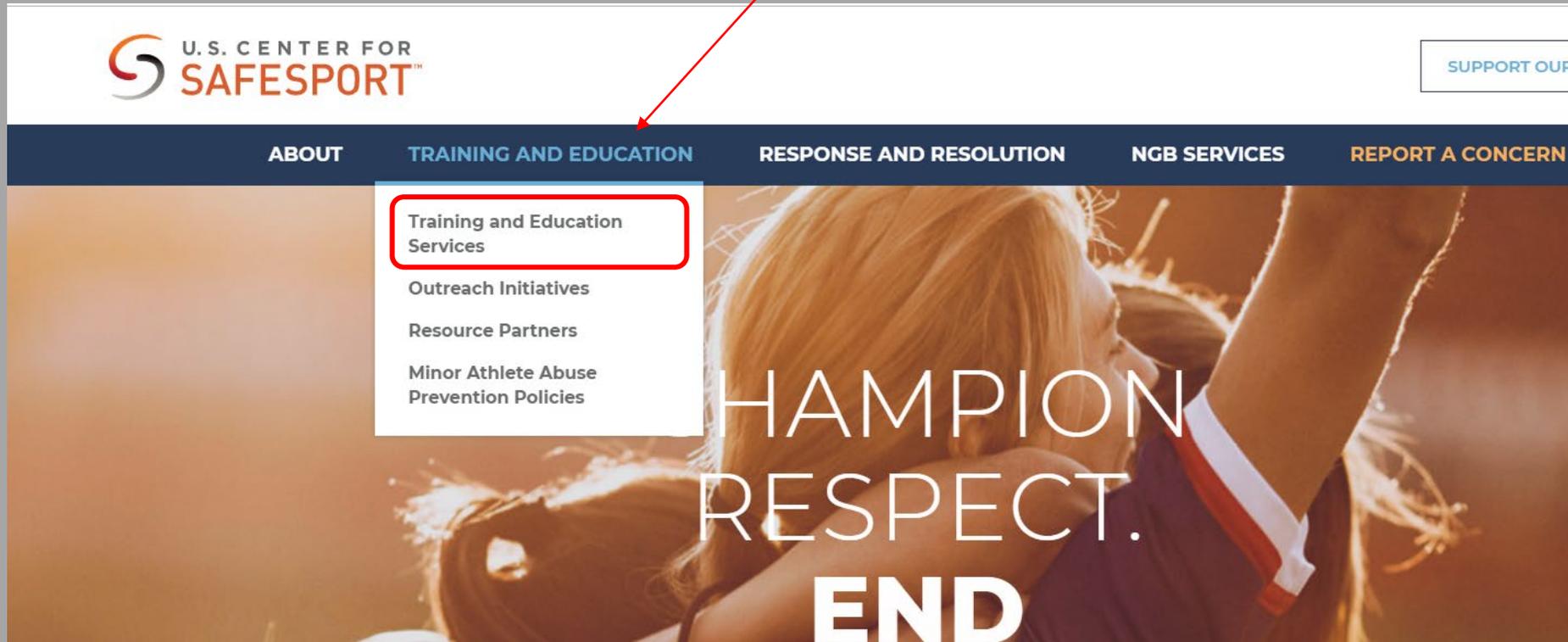
US Soccer Policy 212-3, 5B: The mandatory components set forth in the model policies set a minimum standard. In implementing the required policies, a Covered Organization may choose to implement a policy that is stricter than the Model Policy, if it is stricter than the mandatory policy.  
*If, in implementation the required policies identified here, Covered Organizations are not in compliance with federal requirements, the organization must implement policies and procedure sufficient to meet such requirements.*

If you would like more information please reference US Soccer Policy 212-3, the SafeSport Act of 2017 or If you have additional questions contact your local club administrator or the Washington Youth Soccer Office.

<https://uscenterforsafesport.org/>

Organization: Not Affiliated

1. Choose Training and Education Services



**SCROLL DOWN** until you find 'For Athletes and Parents'

2. Click Create an Account

The screenshot shows the U.S. Center for SafeSport website. At the top left is the logo with the text 'U.S. CENTER FOR SAFESPORT'. To the right is a search bar with the text 'SUPPORT OUR MISSION' and a magnifying glass icon. Below the logo is a dark blue navigation bar with white text: 'ABOUT', 'TRAINING AND EDUCATION', 'RESPONSE AND RESOLUTION', 'NGB SERVICES', and 'REPORT A CONCERN'. Underneath this bar, the text 'FOR ATHLETES AND PARENTS' is displayed in a large, bold, dark blue font, enclosed in a red rectangular box. Below this, the 'PARENTS' section is visible, featuring a sub-section titled 'Online Parent Toolkit'. This section includes a paragraph of text and a bulleted list of links: 'For Parents of Preschool Children', 'For Parents of School-Age Children', 'For Parents of Middle School Youth', 'For Parents of High School Aged Adolescents', and 'Parent Toolkit - All Ages'. To the right of the text is a large blue promotional banner with the text 'TAKING OUR FREE COURSES IS EASY' in white, bold letters. Below this text is a white button with the text 'CREATE AN ACCOUNT' in blue, which is also enclosed in a red rectangular box. Below the button, there is more text: 'Add the selected course to your bag, and you'll be able to access the training!'. At the bottom of the page, there is a section titled 'Parent's Guide to Misconduct in Sport' with a paragraph of text and another paragraph of text. In the bottom right corner, there is a small circular icon of a person.



Sign In

Email

Password

[Forgot Password?](#)

Register Sign in

4. Click Register

Register : 1 Account

First Name \*

Last Name \*

Email \*

Password \*

Confirm Password \*

Cancel Next >

5. Fill out **PARENT** First and Last name, email and create a password

6. Click Next

Register : 2 Profile

Photo **\*Photo not required**

Drag and drop or Choose

Nickname \* kbitow2

Country \* United States

Address \*

City \*

Region \* Select region...

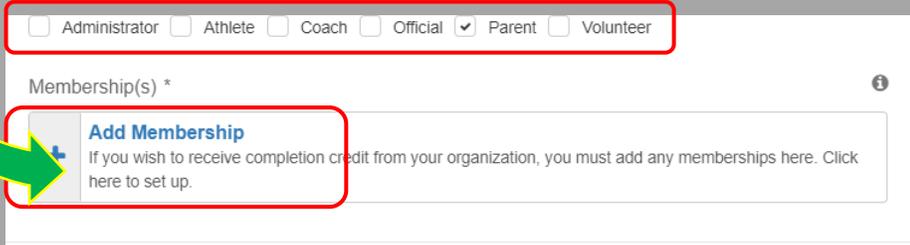
Postal Code \*

Birthdate \* mm/dd/yyyy

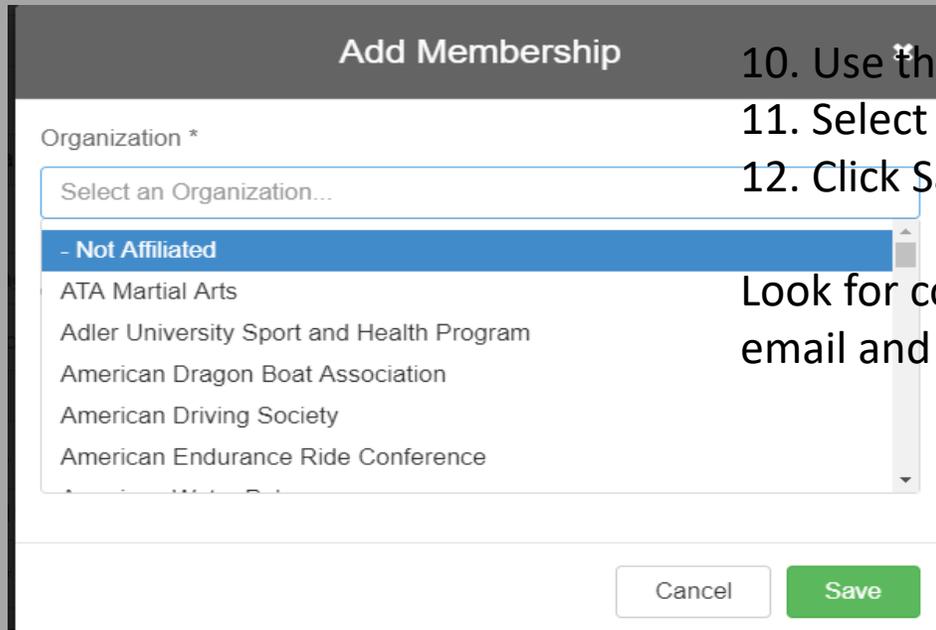
7. Fill out the remaining parent profile information

8. Check the box that pertains to you

9. Click 'Add Membership'



A screenshot of a web form. At the top, there is a row of radio buttons for roles: Administrator, Athlete, Coach, Official, Parent (which is selected), and Volunteer. Below this is a section titled "Membership(s) \*" with a plus icon and a button labeled "Add Membership". A red box highlights the "Add Membership" button and the text below it: "If you wish to receive completion credit from your organization, you must add any memberships here. Click here to set up." A green arrow points from the "Add Membership" button towards the right.



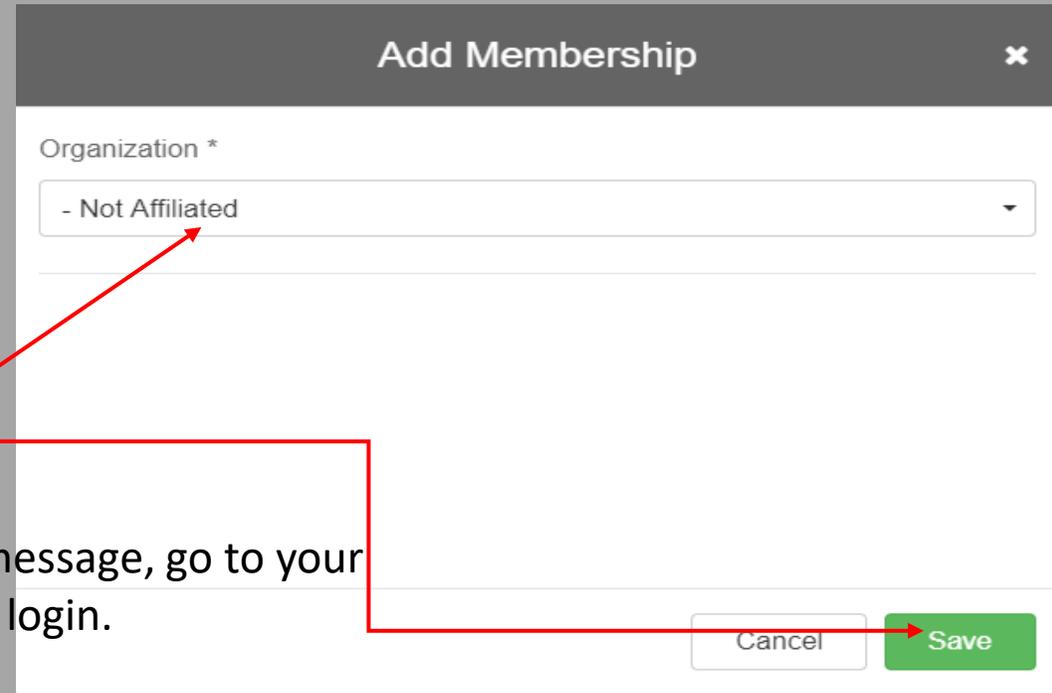
A screenshot of the "Add Membership" dialog box. The "Organization \*" field is a dropdown menu that is open, showing a list of organizations. The first option, "- Not Affiliated", is highlighted in blue. Other visible options include "ATA Martial Arts", "Adler University Sport and Health Program", "American Dragon Boat Association", "American Driving Society", and "American Endurance Ride Conference". At the bottom of the dialog are "Cancel" and "Save" buttons.

10. Use the dropdown

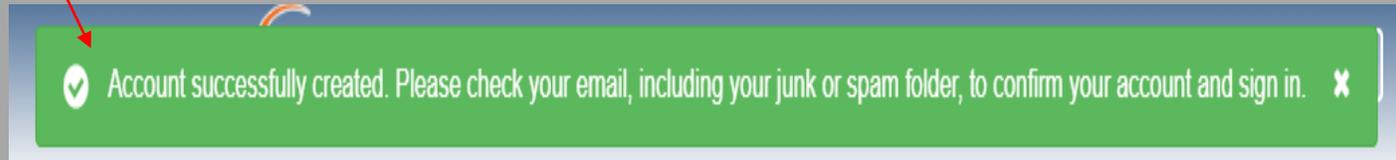
11. Select not Affiliated

12. Click Save

Look for confirmation message, go to your email and confirm your login.



A screenshot of the "Add Membership" dialog box. The "Organization \*" dropdown menu is set to "- Not Affiliated". At the bottom right, the "Save" button is highlighted in green, and a red arrow points to it from the text "Click Save".



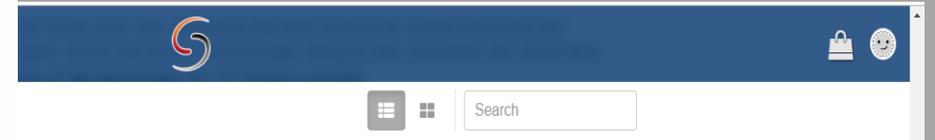
A green banner with a white checkmark icon on the left. The text reads: "Account successfully created. Please check your email, including your junk or spam folder, to confirm your account and sign in." There is a close button (X) on the right side of the banner.

## 13. Once logged in – Click on Shop

**Recent Activities**

 **Shop for Activities**  
You currently do not have any activities to complete.

Complete	Incomplete		Shop 
0	0		



## 14. Select the age appropriate training

 **02. SafeSport for Grades K-2**  
The Grades K-2 course includes an animated video and game that focuses on having a positive attitude, keeping sport fun, and speaking up when something doesn't feel right. The course concludes with resources for reporting abuse or misconduct. This course will take approximately ten (10) minutes to complete.  
**FREE**

 **03. SafeSport for Grades 3-5**  
The Grades 3-5 course provides an interactive game to identify and speak up when behavior crosses the line, recognize the difference between discipline and abuse, stresses the importance of being a good teammate, and have a healthy sports environment focused on fun and safety. The course concludes with resources for reporting abuse or misconduct. This course will take approximately fifteen (15) minutes to complete.  
**FREE**

 **04. SafeSport for Middle School Athletes**  
The middle school course focuses on bullying prevention, safe online behavior, responding to red flags and resources for reporting abuse or misconduct. This course will take approximately fifteen (15) minutes to complete.  
**FREE**



## 04. SafeSport for Middle School Athletes

Add to Bag

16. Add to Bag

### ADDITIONAL INFO

The middle school course focuses on bullying prevention, safe online behavior, responding to red flags and resources for reporting abuse or misconduct. This course will take approximately fifteen (15) minutes to complete.

15. SELECT a Language using the drop-down menu

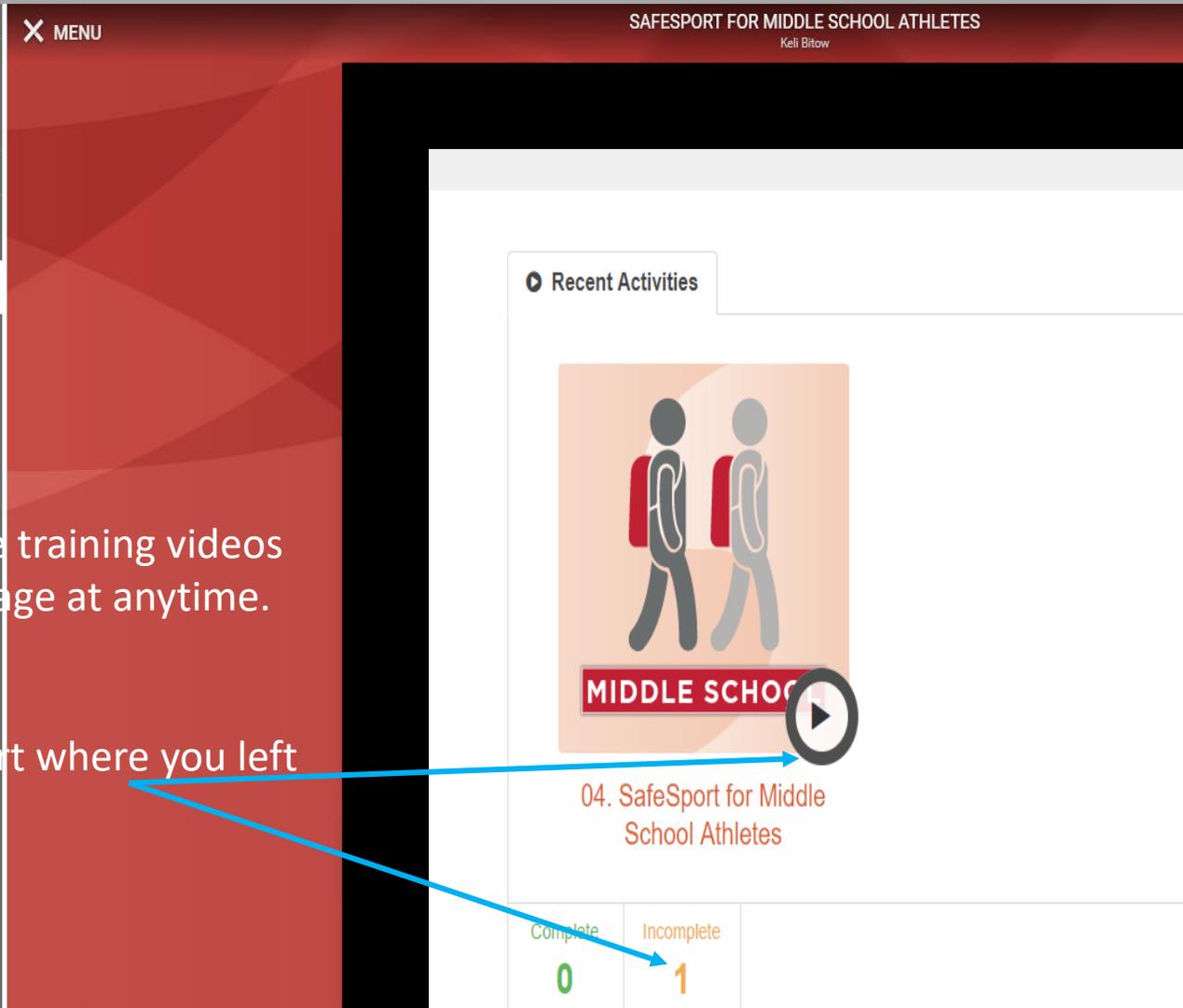
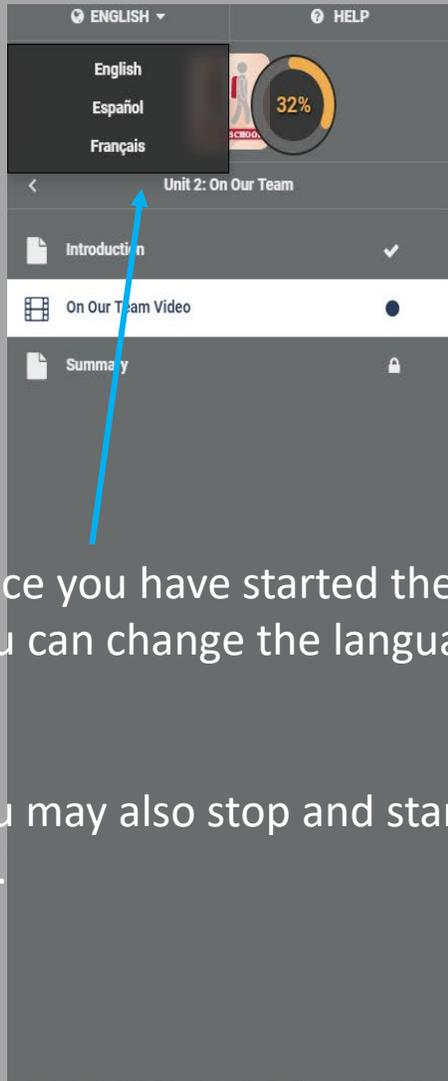
A screenshot of the course start page. The header is dark red with 'MENU' on the left, 'SAFESPORT FOR MIDDLE SCHOOL ATHLETES' in the center, and 'HELP ?' on the right. Below the header is a white 'Start' section. A red rounded rectangle highlights a 'Language' drop-down menu. The menu is currently set to 'English'. A large green arrow with a yellow outline points from the text '15. SELECT a Language using the drop-down menu' to the highlighted menu.

# \*NO COST for the training

The screenshot shows a shopping bag interface. At the top left, there is a 'BAG' label. The main content area lists one item: '04. SafeSport for Middle School Athletes' with a price of '\$0.00'. Below the item name is a 'More Info' link and a 'Remove' button. A summary section at the bottom of the item list shows 'Subtotal \$0.00', 'Coupon Code(s) Add Coupon', and 'Tax \$0.00'. A red box highlights the 'Total \$0.00' line. Below this, there are two buttons: a green 'Checkout' button and a white 'Continue Shopping' button. A red arrow points from the text '17. Click Checkout' to the 'Checkout' button. At the bottom of the page, there is a blue navigation bar with a home icon and 'Bag' text, and a dark blue footer with links for 'CONTACT', 'TERMS AND CONDITIONS', 'PRIVACY POLICY', and 'SITE MAP'.

Subtotal	\$0.00
Coupon Code(s)	Add Coupon
Tax	\$0.00
<b>Total</b>	<b>\$0.00</b>

17. Click Checkout



- Once you have started the training videos you can change the language at anytime.
- You may also stop and start where you left off.

## Finish

**Congratulations!**

You have successfully completed this activity. You can now download and print your certificate of completion. You can re-download this certificate at any time, and the system will also maintain an electronic record of your completion.

Before you leave, please click the button below to take a minute to complete a short survey about this course.

Keli Bitow

Certificate

Survey



18. Type in the **MINOR** participant name in the box

19. Click on Certificate – Download and Save to your computer



**SAFETY ALL-STAR  
AWARD**

IS HEREBY AWARDED

Keli Bitow  
Keli Bitow

FOR THE SUCCESSFUL COMPLETION OF

SafeSport for Middle School  
Athletes

ON  
08/22/2019

b4af0c0c-f62e-41cf-89a8-c84256e72a8d




## Concussion

Recertification:  
Annual

Cost: Free  
Time: Approx.  
15 min

## Sudden Cardiac Arrest

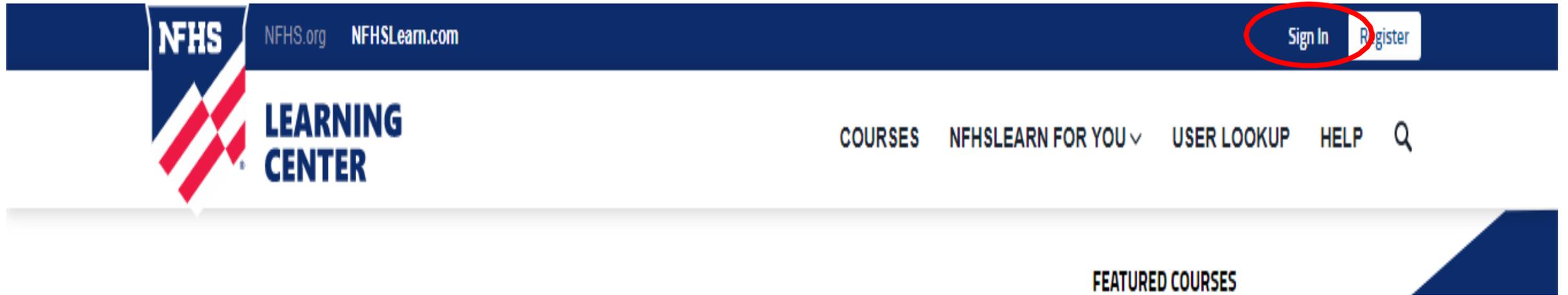
Recertification:  
every 3 years

Cost: Free  
Time: Approx.  
15min

Concussion (CC) and Sudden Cardiac Arrest (SCA) trainings are taken on the same website

**Website:** <https://nfhslearn.com/>

Click Sign In



\*If you recently took a USSF Coaching Education course. You are CC trained for 1 yr. - Your CC certificate can be loaded from the DLC to Affinity – your email address must match in the DLC and Affinity. If you have questions please contact Keli Bitow at [kelib@washingtoneyouthsoccer.org](mailto:kelib@washingtoneyouthsoccer.org)



## NFHS Sign In

[Forgot your password?](#)

**Sign In**

Don't have an account? [Register](#)

1. Sign In or Click Register



## Registration for NFHS Account



Account Information

Profile Information

**Next**

Already have an account? [Sign in](#)



## 2. CLICK-Next on the pop ups

- My Courses
- My Certificates
- My National Certification
- My Account
- Tutorial

### Verify Your Account

Please verify that wayouth2020@gmail.com is an up-to-date email address for your account

[Update Email](#) [This Email is Accurate](#)

My Courses

### You don't have any courses yet

Go to Courses page and select the course you want

[Go To Courses](#)

- My Courses
- Courses
- Distribution
- Redeem a License
- My Staff

My Courses

### You don't have any courses yet

Go to Courses page and select the course you want

[Go To Courses](#)

3. Verify your Email Address
4. Click on My Courses
5. Click Go To Courses



- You will complete step 6-15 two times.
- You need to search for Concussion and Sudden Cardiac Arrest training for Coaches and add each training to MY Courses.
- Once they are both in MY Courses you can watch each video.
- These videos will stay in your Dashboard if you return next year to coach/volunteer.

6. Set your search filters to Coach and Sport Specific Courses

**Filter Courses** [Reset](#)

**Recommended For**

- Everyone
- Student
- Coach
- Parent
- Administrator
- Official
- Performing Arts

**Category**

- All
- NFHS Core Courses
- Sport Specific Courses
- Elective Courses

**Courses**

Concussion

**Concussion for Students**  
Elective Course  
Student  
Free!

**Concussion in Sports**  
Elective Course  
Coach Parent Administrator Official Performing Arts  
Now available in Spanish!  
Free!

7. Search for either Concussion or Sudden Cardiac Arrest

8. Place cursor over the Free! training and click

Recommended For

- Everyone
- Student
- Coach
- Parent
- Administrator

Sudden Cardiac Arrest  
Elective Course  
Student Coach Parent Administrator Official Performing Arts  
Free!

A red circle highlights the 'View Course' button.

9. Click on View Course

SUDDEN CARDIAC ARREST

This course(s) will be completed by:

- Myself
- Others

Continue Cancel

A red circle highlights the 'Continue' button.

10. Select Myself and click continue



CONCUSSION IN SPORTS  
Elective Course  
Coach Parent Administrator Official Performing Arts  
Washington \$ 0 Order Course

Now available in Spanish!

Red arrows point to the state dropdown menu and the 'Order Course' button.

11. Select Washington from the dropdown

12. Click on Order Course

### Courses for myself

Course	State	Item Total
Concussion in Sports	Washington	\$0.00

Courses for Myself Subtotal: **\$0.00**

Total: **\$0.00**

13. Click on Checkout

Continue Shopping [Checkout](#)

### Your Order

#### Courses for Myself

Course	State	Price
Concussion in Sports	WA	\$0.00

Subtotal : **\$0.00**

---

**Total** **\$0.00**

I agree to the NFHS No Refund Policy for online education courses, except for inadvertent duplicate purchases.

[Continue](#)



### Order Summary

Courses for Myself	\$0.00
Courses for Distribution	\$0.00
Other Items	\$0.00
Memberships	\$0.00
<b>Total:</b>	<b>\$0.00</b>

14. Click agree  
15. Click Continue

### Your Order Receipt

Thank you for your order!

[Go To My Courses](#)

#### Courses for Myself

[Print Receipt](#)

Item	State	Qty	Price	Total
Concussion in Sports	WA	1	\$0.00	\$0.00

Subtotal: **\$0.00**

**Total: \$0.00**

**Invoice #R344014625**

Date: 04/15/2020  
 Total: \$0.00  
 Name: WA Youth  
 Payment Method: Free Course

Credit Card Payment to National Federation of State High School Associations

16. Once you have both courses save to My Courses, return to the Dashboard/My Courses

My Courses

Courses

Distribution

Redeem a License

My Staff

My Certificates

My National Certification

My Account

Tutorial



Welcome, WA

## My Courses



### Sudden Cardiac Arrest

Elective Courses

0% Completed Active until: 07/14/2020

Begin Course



### Concussion in Sports

Elective Courses

0% Completed Active until: 07/14/2020

Begin Course

Now available in Spanish!



- Watch both videos and download the certificates to your computer, upon completion of each course.
- If you need to stop during either training, you can do so by clicking on return to Dashboard.

## How to upload certificates and submit my RMA

I have my certificates!!!

Now what?



If you need additional assistance, please  
contact Affinity CS 888-213-3999

# **BEFORE** you can submit an RMA for a minor:

Regardless, If your minor is a current player or If your minor has played in the past

- The parent must call Affinity Customer Support and request an Administrative Profile for the minor.
- You will be provided a username and password so you can login to affinity under the minor's legal name.
- A player profile does not allow for a username and password, as they are minors.

## **Affinity Customer Support**

**Office Phone: 888-213-3999**

### **Office Hours:**

January – September

Monday – Friday, 7:00 AM – 6:00 PM PT

Saturday and Sunday, 7:00 AM to 3:00 PM PT

October – December

Monday – Friday, 7:00 AM – 6:00 PM PT

Saturday, 7:00 AM to 3:00 PM PT

Sunday, 10:00 AM PT – 2:00 PM PT

**Website:** [https://wys-\\_bgc.affinitysoccer.com/reg/index.asp?sessiong\\_uid=&domain=wys-\\_bgc%2Eaffinitysoccer%2Ecom](https://wys-_bgc.affinitysoccer.com/reg/index.asp?sessiong_uid=&domain=wys-_bgc%2Eaffinitysoccer%2Ecom)



1. Click on Registration Tab
2. Login or Create New Account

\*If you have tried to reset your password and are having issues contact Affinity Customer Support 888-213-3999

Account Primary Contact

**Name:** Rma Test  
**Address:** 7100 Fort Dent Way Tukwila, WA 98188-7500  
**Phone:** (253) 944-1608(h) (253) 944-1608(w) (206) 474-8613 (c)  
**Email:** [noreply@washingtonyouthsoccer.org](mailto:noreply@washingtonyouthsoccer.org)

Please add all your missing family members who need to be registered now or later. All added Name, DOB, Emails cannot be altered during online registration. If parents have different contact info, click Edit to change the info. Once all members are added, then Click Continue and go to Create Registration page.

To switch the primary contact, please click [Switch Primary](#).

Add All Your Family Members To Be Registered

If there is no family member to be added, please click continue.

[Add New Player](#) [Add New Parent/Guardian](#) [Continue >>](#)

Name	IDNum	DOB	Gender	Relationship	Edit
Rma Test	44761-735933	01/01/1973	F	No Relationship	<a href="#">Edit</a>

- 3. Click Continue
- 4. Click Registrar as Coach/Admin

Name	ID Num	DOB	Relationship	Registration
Rma Test	44761-735933	01/01/1973	No Relationship	<a href="#">Register as Coach/Admin</a>

Register Rma Test as Admin

**Rma Test**

**Select Play Level**

Play Level\*

Select one —  
Background Check

\*Required    \*\*Just One Required

Cancel

5. From the dropdown select Background Check

**Rma Test**

**Select Play Level**

Play Level\*  
Background Check

**Personal Information**

First Name*	Initial	Last Name*	Suffix
Rma		Test	

Gender\*  
Female

Birthdate\*  
January 01 1973

Click here to show photo or certification upload

Click to upload photo

Click to upload concussion cert.

Click to Upload Sudden Cardiac Arrest

6. Click on the small photo box- larger boxes will appear

Upload SS, CC and SCA certificates in the boxes



- Please read the labels in the upload boxes and upload the proper certificates in proper boxes.
  - Box 1- Photo
  - Box 2- SafeSport
  - Box 3-Concussion
  - Box 4-Sudden Cardiac Arrest
- If you completed SafeSport and waited 30 min. or more to submit your RMA, you might see a SafeSport Cert image in your profile already. If there is an image in the 2<sup>nd</sup> box you DO NOT need to upload the SS certificate.

### Upload sscert Certificate

Name: Rma Test  
DOB: (01/01/1973)

Select and view an image/pdf file:

Close

For mobile devices, crop prior to upload

### Upload sscert Certificate

Name: Rma Test  
DOB: (01/01/1973)

Select and view an image/pdf file:

Close

For mobile devices, crop prior to uploading.

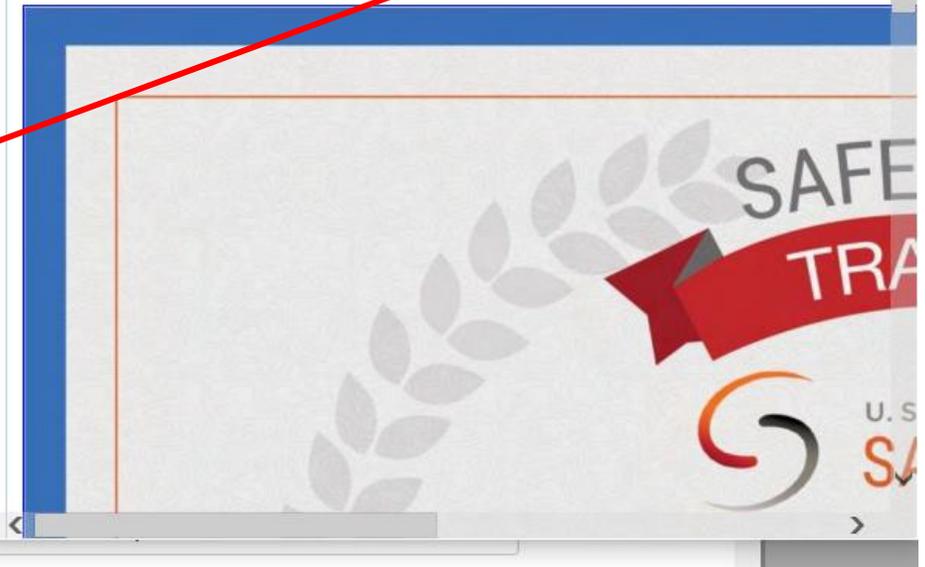
### Upload sscert Certificate

Name: Rma Test  
DOB: (01/01/1973)

Use editing tools to adjust image, then click "Upload Image" to upload

Select image area to crop	Resize image to	Rotate (clockwise)
<input type="button" value="Crop"/>	50 <input type="text" value="50"/> % <input type="button" value="Resize"/>	<input type="button" value="Rotate"/>
<input type="button" value="Undo to original"/>	<input type="button" value="Load Other Image"/>	<input type="button" value="Upload Image"/>

Selected Image:



7. Click Browse
8. Click on the certificate stored on your computer
9. Once you have clicked open on your PC, you will see the information in in the Browse bar
- WAIT-it takes a few seconds for the image to load!!**
10. Click Upload Image

## 11. Update your address and contact phone numbers and email address

If this any part of  
please contact te

Minor Applicant  
date.

Add Family Member

Register Only Mem

Name	I
Rma Test	4

If you would like to  
members please clic

---

### Address Information

Address Line1\*  
7100 Fort Dent Way

Address Line2

City\* State/Province\* Zip/Postal Code\*

Tukwila WA  98188-7500

Home Phone\*\* 2539441608 Cell Phone\*\* 2064748613

Work Phone\*\* 2539441608 Fax

Email Address\*  
noreply@washingtoneyouthsoccer.org

ID Information		
ID Type	Drivers License Number*	State*
Drivers License <input type="button" value="v"/>	xxxxxxxx89	WA <input type="button" value="v"/>

ID Expiration Date	Month (mm)*	Day (dd)*	Year (yyyy)*
	01	15	2024

12. If you minor does not have a valid Drivers License or State ID information – enter MINOR and expiration date of 1 year from the date.

13. Select your PRIMARY CLUB from the dropdown  
 \*OPTIONAL-If you coach or volunteer in more than 1 club add the secondary and/or third org, you participate with.

Club Additional Information
Please select your primary organization below: SID is for Affinity internal use Only*
<input type="button" value="v"/>
(Optional) Please select your secondary organization below: SID is for Affinity internal use Only
<input type="button" value="v"/>
(Optional) Please select your third organization below: SID is for Affinity internal use Only
<input type="button" value="v"/>

14. Check your position in your organization

15. Answer the legal questions

16. Click save and next page

Please include your role within your organization\*

Team Staff (Coach, Manager, Trainer)

Board Director/Committee Member  Coaching Director

Registrar/Administrator  Volunteer (Other)

Have you ever been convicted of a Crime Against a Person?\*

No  Yes

Have you ever been convicted of Crime of Violence?\*

No  Yes

Ever been convicted of any Crime (Includes Misdemeanors)?\*

No  Yes

Do you have any Pending Criminal Charges?\*

No  Yes

Denied, disqualified or removed from participation in any youth or sports organizations?\*

No  Yes

\*Required

\*\*Just One Required

Save & Register Another

Save & Next Page

Cancel

## 17. Please Read and accept ALL Electronic Legal Agreements (ELA's)

I Accept

room of an adult other than his or her own parent or guardian. (Temporary guardian as coordinated by a parent) c. Inappropriate use of cameras, imaging, and digital devices is prohibited. While most members use cameras and other imaging devices responsibly, it has become very easy to invade the privacy of individuals. It is inappropriate to use any device capable of recording or transmitting visual images in locker rooms, restrooms, or other areas where privacy is expected by participants. d. No hazing. Physical hazing and initiations are prohibited and may not be included as part of any soccer activity. e. No bullying. Verbal, physical, and cyber bullying are prohibited in soccer. f. Discipline must be constructive. Discipline used in player or team management should be constructive and reflect US Youth Soccer values. Corporal punishment is never permitted. g. Appropriate attire for all activities. Proper clothing for activities is required. For example, revealing bathing suits or clothing, or clothing with foul/offensive language, violent pictures, are

## 18. Confirm your signature is accurate

5 of 5 WA Youth Soccer Code of Conduct

I Accept

Section 101. Introduction, Purpose, and Applicability (a) The Code of Conduct Policy of Washington Youth Soccer (WYS) establishes the ethical standards for governance and committee volunteers and staff of WYS in addition to all members and participants within all sanctioned programs, events, activities and competitions. (b) The Code of Conduct Policy applies to all staff, volunteers, members and participants who are involved or engage with any sanctioned WYS, event, activity or competition. (c) The purposes of the Code of Conduct Policy are to provide evidence of WYS commitment to the lawful and ethical conduct of its Representatives, members and participants and to protect those who report violations of the Code of Conduct Policy consistent with US Youth Soccer's Whistleblower Policy. (d) The Code of Conduct Policy is intended to supplement but not replace any applicable state or federal laws governing behavior. (e) Representatives, members and participants must respect and comply with WYS rules and regulations, observe high standards of conduct, and participate in establishing and maintaining such high standards. Section 102. Zero Tolerance (a) WYS maintains a zero tolerance regarding abuse. (b) The WYS Zero Tolerance for abuse extends to all representatives, members and participants in all WYS & US Youth Soccer sanctioned programs, events, activities and competitions. (c) WYS requires every representative, coach and volunteer to assist in creating a safe and positive environment for participants at and during any and all sanctioned WYS & US Youth Soccer programs, events, activities and competitions. Section 103. Prohibited Substances (a) WYS prohibits the use and possession of illegal drugs, alcohol, or in the case of minors, tobacco for all coaches and participants at all

## 19. Click agree and continue

Your First Name\* Rma

Your Last Name\* Test

<< Back Print Agree & Continue >>

## 19. Click Submit Back Ground Check

The screenshot shows a web interface with a navigation bar at the top containing five green buttons: "Add Family Member >>", "Create Registration >>", "Accept ELA >>", "Make Payment >>", and "Print Form". In the top right corner, there is a grey button labeled "Traducir en Español". Below the navigation bar is a large white area with a grey header bar on the left that says "Print Form". In the center of this area is a prominent green button labeled "Submit Background Check". A red arrow originates from the top left and points directly to this button. At the bottom center of the white area is a grey button labeled "Print Receipts & Forms".

## Background Checking

Please make sure the person you submit to background check has correct name, DOB.

Please only submit one time, your order status will be pending.

### Person to be checked:

Last Name	First Name	Middle Name	DOB	Driver License	BGC Account:
Test	Rma		01/01/1973	WA123456789 WA	10028124 / WYSoccerint

7100 Fort Dent Way Tukwila WA 98188-7500  
email:noreply@washingtonyouthsoccer.org Club: WYS Board and Staff

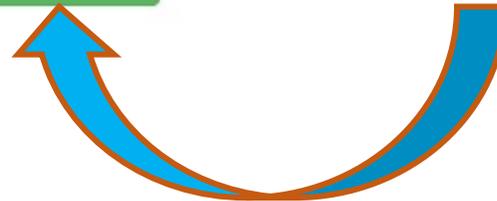
### Background Check Provider

USOneSearch



Submit BGC

20. Click submit BGC



### Background Checking

Please make sure the person you submit to background check has correct name, DOB.

Please only submit one time, your order status will be pending.

**Person to be checked:**

Last Name	First Name	Middle Name	DOB	Driver License	BGC Account:
Test	Rma				10028124 / WYSoccerint

7100 Fort Dent Way Tukwila WA 98188-7500  
email:noreply@washingtoneyouthsoccer.org

**Background Check Provider**  
USOneSearch

Message from webpage

?

Please check your input and click "OK" to submit?

21. Click "ok" to submit  
You should see at the bottom that your background check is complete, you can then close out of the screen.

### Background Checking

Please make sure the person you submit to background check has correct name, DOB.

Please only submit one time, your order status will be pending.

**Person to be checked:**

Last Name	First Name	Middle Name	DOB	Driver License	BGC Account:
Test	Rma		01/01/1973	WA123456789 WA	10028124 / WYSoccerint

7100 Fort Dent Way Tukwila WA 98188-7500  
email:noreply@washingtoneyouthsoccer.org Club: WYS Board and Staff

**Background Check Provider**  
USOneSearch

Background Checking is completed. Risk Status is also Updated.